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**Board of Trustees Meeting**

January 22, 2024

Chairperson **Griggs** called the meeting to Order at 6:07[[1]](#footnote-1)

**Board Members present in Person:**

Chairperson Griggs

Andrew Martin

Louis J. Baptiste

Tim Qualls

**Board Members present Remotely**:

Anita Whitby Davis

Motion to Pass the Full December Minutes by **Tim Qualls**

Second By **Louis J. Baptiste**

Unanimous Approval.

Motion to Pass Consent Agenda by **Tim Qualls**

Second by **Louis J. Baptiste**

Unanimous Approval

Public Comments:

Comments by Erik Sayler

Chair’s Comments:

**Chairperson Griggs** Comments

Treasurer’s Report:

**Andrew Martin** –

* November Financial Statements
* Accounts Payable Report

Legal Update:

Jeff Kottkamp – No Update

Louis J. Baptiste – No Update

Parent Liaison & Teacher Liason:

**Anita Whitby Davis** – Parent Update

Discussion on Board policy regarding teacher and faculty – comments regarding standard HR practices.

**Louis J. Baptiste** – The board voted that Louis J Baptiste would be the point of contact for an issue the teacher didn’t feel comfortable bringing to the supervisor or administration.

**Barney Bishop** – Concerns about the board having contact with staff without first contacting the supervisor and administration, questions to General Counsel.

Motion by **Barney Bishop** that the school follows a written grievance policy already published in the faculty handbook.

Second by **Anita Whitby Davis**

Motion superseded by subsequent motion.

Motion by **Barney Bishop** to have this issue sent to the governance committee for further review.

Second by **Anita Whitby Davis**

Motion superseded by subsequent motion.

Motion by **Barney Bishop** to assign issues about grievance policy to governance committee to consider anonymous grievance policy, handling of teacher and staff issues, return to entire board from governance committee by February.

Second by **Andrew Martin**

Motion failed.

Support: Bishop, Whitby-Davis

Against: Chairperson Griggs, Qualls, Martin, Baptiste

Parent Support Organization: April Banta

Discussion about Discount Cards

Cards cost $20.00. Cards are currently being printed.

Discussion regarding different fundraising ideas.

Discussion on Yearbook Advertising

Discussion on Spring Carnival

Headmaster Report: Cara Wynn

Presentation on Budget (Available on Request)

Presentation on Enrollment (Available on Request)

Presentation on School Discipline

Presentation on Marketing

Presentation on Accreditation

Strategic Partnerships: **Barney Bishop:**

Discussion of Charter School Unit

Motion by **Barney Bishop** to have Dr. Mentis attend our meetings virtually or in person and provide board training in February at 5:30 and have a special meeting in March for board training feedback group and individual.

Second by **Anita Whitby–Davis**

Unanimous Approval

Discussion by **Barney Bishop** about the Jacksonville Trip and School visits.

Discussion on third-party partners: **Barney Bishop** will call a meeting and return the presentation/report before the next meeting.

Finance Committee: **Andrew Martin**: (Report available upon request)

Discussion on Amended Budget variance and targets

Discussion on Investor Call

Motion by **Tim Qualls** to have **Pam Griggs** be the sole board member to attend investor call/

Second by **Louis J. Baptiste**

Exchange between board members about open government and public meetings and concerns about investor prep call being a meeting if two or more board members are present.

Statements as to Board conduct by **Barney Bishop**

Statement as to Board conduct by **Louis J. Baptiste**

Statements as to Board conduct by **Anita Whitby Davis.**

Motion Passed

**Louis,** **Tim**, Chairperson **Griggs** - Support

**Barney** and **Andrew** – Oppose

**Anita** – Abstain

Motion passes.

Motion by **Tim Qualls** PSO receives 25% allocated budget of funds raised for future projects as long as the headmaster approves the expenditures.

Motion superseded by subsequent motion.

Motion by **Andrew Martin** to approve finance committee recommendation to make $2,000 available to the PSO for fundraising subject to Headmaster approval for expenditures and for 75% of any funds raised to go to school, and 25% to PSO with headmaster approval for any cost to be spent of the 25%.

Second by **Tim Qualls.**

Unanimous Approval

Motion by **Tim Qualls** to cull through agenda to only address necessary items.

Second by **Anita Whitby Davis**

Request by **Chairperson Griggs** for members to address pressing items.

**Louis Baptiste** asked the headmaster about employee and parent surveys. Headmaster Wynn assures board surveys will be drafted before the next board meeting.

Motion to Adjourn by **Tim Qualls**

Second by **Louis J. Baptiste**

**Meeting Adjourned at 9:11 p.m.**

1. Board Members names are in Bold; Motions are underlined. [↑](#footnote-ref-1)