

**Board of Trustees Special Meeting**

Monday, March 29, 2023

4:32 pm – 6:24 pm

via Microsoft Teams

**MINUTES**

1. Call To Order at 4:32 pm Bishop
2. Roll Call
	1. Present and constituting a quorum (in no particular order): Chair Barney Bishop, Pam Griggs, Matt Mohler, Louis Jean-Baptiste. Also present: Interim Headmaster, Cara Wynn and General Counsel, Jeff Kottkamp, Esq.
3. Additions to the Agenda
	1. None
4. Public Comment (2-minute limit)
	1. None
5. Old Business
	1. Ajax Design/Build Agreement
		1. Jeff Kottkamp – Contract looks standard. Contingent upon raising money first.
		2. It will cost $62,000 for the Master Plan. Agreement to provide the funding beforehand. School would authorize for each component that is needed, and then will start that part when ready. $62,000 is the 1st component.
		3. Jeff Kottkamp and Ajax get together and talk about details.
	2. Consideration of Hope Carrasquilla’s Resignation Agreement
		1. Molly Shaddock – Agreement includes no slander and defamation.
		2. The agreement was not signed on March 20 because Mrs. Carrasquilla asked for 3 days for her legal to look over before signing.
		3. Resignation change – change Carra to Cara.
		4. **Motion** to accept resignation agreement with the condition has to be returned by Monday close of business. **Seconded** by Pam Griggs – **Motion Carried.**

5:32 pm - Meeting transferred to Conference Call due to technical issues. Virtual was kept open with the conference number and code posted in the Microsoft Teams comments.

1. New Business
	1. Initial Agreement with Lawson Huck Gonzalez Law Firm on Notice to Media
		1. Jason Gonzalez and Alan Lawson looking at false media narrative
		2. Contingency fee proposal. Statutory notice request for retraction to media and out a press release to correct and set the record straight on the Mrs. Carrasquilla incident. No obligation on the school’s part.
		3. **Motion** by Pam Griggs to accept the engagement letter from Lawson Huck Gonzalez Law Firm. **Seconded** by Matt Mohler – **Motion Carried**,3-1.
	2. Press Interaction
		1. **Motion** by Matt Mohler that no Board of Trustees members can give press interviews. **Seconded** by Louis Jean-Baptiste - **Motion Carried**.
2. Adjourned at 6:24 pm per **Motion** by Louis Jean-Baptiste, **Seconded** by Pam Griggs –

**Motion Carried.**