



Tallahassee
Classical School

Board of Trustees Meeting

Monday, June 26, 2023

Minutes

Meeting was called to Order by **Chairperson Pam Griggs**

Board Members Present in Person

Pam Griggs

Barney Bishop

Anita -Whitby Davis

Tim Qualls

Board Members Present Remotely

Matt Mohler - Remote

Louis J. Baptiste - Remote

Motion to Approve Consent Agenda by **Tim Qualls**. Second by **Matt Mohler**. Point of Unreadiness by Mohler. **Tim Qualls** withdrew Motion to Approve Consent Agenda.

Point of Unreadiness by **Barney Bishop** as to consent Agenda. Barney presented additional document with recommended procedures (See attached)

Motion by **Matt Mohler** to adopt Consent Agenda without Insurance Second by **Anita Davis-Whitby**. Unanimous approval.

Motion by **Barney Bishop** to Add presentation by Jack (Insurance Agent) and Motion to add Board Policies and Procedures. (Not sure on Second)

Motion by **Chairperson Griggs** to approve minutes from May Meeting. Unanimous Approval.

Insurance Presentation (Jack Tabar - Foundation Risk Partners Insurance)

- Before moving on to this, we had an insurance renewal in every quarter. When we came to this point to get all lines of insurance for 7/1. The goal was to get comprehensive coverage. We are comfortable with where the account is currently. I am happy with coverage. Lot of congruence in the dates, which is great from a budgetary perspective. New insurance should allow him to move towards an advisor role.

Chairperson Griggs asked question about wind and hail deductible.

- Lapse in policy was because of multiple transitions of administrative staff at the school.
- Value of building 8.8 million, deductible is 10%.
- Question by Matt - that means 880K, that is unfortunate.
- Jack - Market changes and lots of insures have left State are the primary reason for high percentage deductible.
- Renewal is 13% increase, that is market relative. Jack is happy with cost.
- There is no flood policy.
- Tower - offered us good coverage, deductible has nothing to do with lapse in policy. We are confirming Wind deductible buy back and looking into flood insurance.

Discussion of Flood Zone by Board Members:

- **Barney Bishop** - we are not in flood zone.
- **Matt Mohler** - everyone is in flood zone, it's a just a matter of grade.
- **Anita Whitby Davis** - if there was water in from roof damage that would be flood insurance.

Motion by **Barney Bishop** to send items listed below to Finance committee. Unanimous Approval

- **Flood Insurance**
- **Wind Buyback**
- **Wind Mitigation**
- **Student Accident Coverage**
 - \$25,000 limit per incident.
 - Accidental death insurance
 - Chairperson Griggs - A different school allows parents to pay for insurance.
- Cost of accidental coverage is \$1,300.00. (Barney Bishop)
 - Med pay is excluded for students on out current policy.

- Student accidental insurance allows for coverage.
- **Parent Accident Coverage**
- **Employee Benefit Package**
 - **Barney Bishop** - Can you look at employee benefits?
 - Jack - Since, we cover property, we can do a free look at employee benefits.
 - **Barney Bishop** - Faculty and staff are currently under CHP, we would like to consider policies that keep CHP.

Matt Mohler - Do we have umbrella policy?

Jack - We do have 1 million in umbrella insurance.

Headmaster Cara Wynn - the policy says K though 8, but it should say K - 11th.

Jack agrees to make necessary changes to policy accurately reflects all grades.

Matt Mohler - Are we over insured?

Louis Baptiste - Brief explanation of sovereign immunity.

Barney Bishop - Motion that insurance agent must notify the school headmaster and the full board if policy lapse or is at risk of lapsing.

Barney Bishop - Amended Motion - Original notice goes to board chair treasure, headmaster, finance email and full board.

Chairperson Griggs recommended amendment that it would go to board admin not the full board.

Matt Mohler - Second of Barney amended Motion.

Discussion - Started by Chairperson Griggs.

Motion passes unanimously.

Barney Bishop - Motion that Headmaster and/or Board Chair are notified about any serious circumstance regarding the school positive or negative, information be communicated to entire board within 24 hours.

Second - Matt Mohler

Tim Qualls - this is unnecessary motion, Chairperson and Headmaster should have a certain amount of discretion.

Anita Whitby Davis - might be a way to send information via the info mailbox so that email does receive any responses.

Motion passes unanimously.

Matt Mohler- asked additional question of Jack regarding ability to purchase insurance for period that we were uncovered.

Jack - it does not make sense because there were no claims, we would be spending additional money on nothing.

Matt Mohler - my goal is to remove liability from Pam and put it on carrier.

Barney Bishop - the issue with bond holders is superfluous, there was no claim.

Jack - Email for binding the policy, is finance@tlhclassical.org

finance@tlhclassical.org is the email the receives all bills.

Jack - **Presentation completed.**

Matt Mohler volunteered to removed item E and H from agenda.

Motion by **Barney Bishop** that we stay here until we get our business, if at later time tonight we want to defer some our business and we can defer to

Second by **Matt Mohler**

Motion failed. (**Matt Mohler** and **Barney Bishop** in favor support and everyone else opposed.)

Motion by **Anita Whitby Davis** to move through the agenda until 8:15, and then at 8:15 set a definitive time to review the items that were not reviewed and review Retreat (**Barney Bishop** preference that it be discussed first)

Second by **Barney Bishop**, then amendment by **Barney Bishop**, then second by Tim Qualls to original motion by **Anita Davis**.

Motion passed. (Matt Mohler opposed)

Chairperson Griggs: Began review of Board Retreat:

- The designated date is July 20, 2023 from 10:00 am - 3:00 am
- **Chairperson Griggs:** has a facilitator in mind, she is considering, she will host it at her home.

Chairperson Griggs Report: Our gala was a success, net of \$23,000.00. Silent auction donations were overwhelming. Live auction and Barney's art was a huge driver, Chairperson made special thanks to Barney Bishop.

Barney Bishop has outstanding balance from a strong group of supporters from his team of people that should net additional income.

Meeting with Superintendent Hannah has been scheduled, this Wednesday at 10:00 am, the premise for the meeting is follow up on board member count meeting.

Motion by Louis Baptiste to only permit Chairperson Griggs to speak about substantive matters. Motion failed for lack of second.

Headmaster Report by Headmaster Cara Wynn

No School Discipline

Enrollment Report: (See Attachement)

School Start Time: We previously moved school start time from 7:50 to 8:30, I am asking to change it back to keep everything consistent. Headmaster asked for Motion to move school time back to 7:50 am,

Motion was made by Tim Qualls and Seconded by Anita Davis. Unanimous approval.

Test Scores: Pending, parent have received scores, but school still waiting on data in readable format for comparison.

VPK: Headmaster found out about 5 courses that she had to enroll in, all courses have been taken and headmaster is keeping in touch with

Mental health: We have determine if we use the money allocated by Leon County Schools or give it back to the school district.

Motion by Tim Qualls to allow school to use money. Second by Anita Davis. (Unanimous Approval)

“EnrollHand” is a marketing company that can be used to increase enrollment.

Month to Month contract - \$1,250.00 a month. - Targeted marketing plan.

Barney Bishop - Motion to approve this expenditure up to five months. And that it be capped at five thousand.

Anita Whitby Davis - Second.

Matt Mohler - Amendment by Matt that we get the data from the parents that we enroll to determine if they came because of the school.

Tim Qualls - Call the Question.

(Tim Qualls and Matt Mohler oppose, all other in favor of motion.)

Motion to Adjourn

Motion adopted by Chairperson Griggs.