



Tallahassee Classical School

MINUTES

Board of Trustees Meeting

Tuesday, January 10, 2023

6 pm via Microsoft Teams

MS Teams Link:

https://www.google.com/url?q=https://teams.microsoft.com/l/meetup-join/19%253ameeting_ZmU5YT FmNTQtZjYzMC00YzFmLTlhYmEtNWJjMTE2NmZhZjEy%2540thread.v2/0?context%3D%257b%2522Tid%2522%253a%252269292adb-a72a-4537-aa24-d67a6f5642bc%2522%252c%2522Oid%2522%253a%25226d90a1ab-1483-4d0b-bc70-87f4a54e93ed%2522%257d&sa=D&source=calendar&ust=1673639303706859&usg=AOvVaw1frc5i7s3q5iLil-ZXShwa

Meeting ID: 235 919 166 406 Passcode: ZsjHDa

6:08pm - 7:35pm

- I. Call To Order Qualls
- II. Roll Call
 - a. Present and constituting a quorum (in no particular order):
Vice Chair Tim Qualls, Pam Griggs, Matt Mohler
Also present: Principal, Hope Carrasquilla, General Counsel Jeff Kottkamp, Esq.
- III. Additions to Agenda
 - a. None
- IV. Public Comment (3-minute limit)
 - a. None
- V. Consent Agenda - **Motion** to approve by Pam Griggs, **Seconded** by Matt Mohler -
Motion Carried
 - a. Minutes of December 14, 2023, Board Meeting

- VI. Treasurer's Report Griggs

- VII. Board Vice Chair's Comments Qualls
 - a. Thank you for everyone's great work.
 - b. Motion to approve expenditures related to marketing \$5,000, Seconded by Matt Mohler to discuss.

- VIII. Reports
 - a. General Counsel's Report Kottkamp
 - 1. Special Magistrate Policy needs to be placed in the family handbook or scholar code of conduct. Include on website.
 - 2. Food Service Mediation proposed \$1,500 monthly payments for 2 years.
 - b. Principal's Report Carrasquilla
 - 1. Enrollment is at 504.
 - 2. Progress Report on Test Scores - K thru 2nd take the Renaissance, 3rd thru 10th take FAST. Scores for K-2 should be in by the end of the week.
 - i. Action Item to have Mrs. Spires give by grade % increase in scores compared to the last testing session. Proficient or better in PM1 to PM2. Give a spreadsheet to compare where we were and where we are now.
 - 3. Staffing Updates
 - 4. Results of Family & Faculty Surveys
 - i. Action Item to have faculty do the surveys. Take 15 minutes at Wednesday's meeting to do the survey.
 - 5. Preschool & After School Tutoring
 - 6. Action Item for Board Members to write "Thank You" letters to those who donated for the Giving Tree. Raised over \$17,000 through Giving Tree.
 - c. Faculty Representative Report Reilly
 - 1. Concerns regarding school's future.
 - d. PSO Report Hawkes
 - e. Parental Liaison Report Mohler

- IX. Old Business
 - a. Ad Hoc Committee on School Discipline Update Mohler
 - 1. Working on checklist for discipline

- X. New Business
 - a. Volunteers/Positions with Pending Disputes Mohler
 - 1. Discuss at a later date.
 - b. Wednesday Afternoons Discussion Mohler

1. Discuss at a later date after the test score report comes back.
 - c. School Marketing Proposal Mohler
 1. Motion to approve expenditures related to marketing \$5,000, Seconded by Matt Mohler to discuss. More than double what was approved before. Campaign plan includes scrubbing the website. \$4,100 for campaign until Feb 7, \$900 for additional. Flat reduced fee included by Kim Hawkes in plan. Targeted social media campaign - \$4,500-\$4,300 towards the buy, \$500-\$700 to vendor to work.
 2. **Motion** to offer a tax receipt for Kim Hawke's time for which we will invest \$5,000 into ad campaign, whatever it may be until February 7, 2023 or funds are depleted by Pam Griggs, **Seconded** by Tim Qualls - **Motion Carried.**
 - i. Kim Hawkes will accept.
 - d. Gala Committee Mohler/Griggs
 1. Location will be at the Historic Capitol on May 18, 2023.
- XI. Trustee Announcements
- a. Action Item to email Board Members the Showcase and event flyers.
- XII. Adjourned at 7:35pm

Upcoming Board of Trustees Meeting Dates

Monday, **January 30, 2023** – 6 pm **In Person** @ TCS

Monday, February 13, 2023 – 6 pm via **Microsoft Teams**

Monday, **February 27, 2023** – 6 pm **In Person** @ TCS

Thursday, March 9, 2023 – 6 pm via **Microsoft Teams**

Monday, **March 27, 2023** – 6 pm **In Person** @ TCS

Upcoming Events

Tuesday, January 17 – Kindergarten Preview Day (8:30-10:00 am) & Preschool 1st Day

Friday, January 20 – TCS Showcase (6:00-7:00 pm)

Monday, January 9 – Re-Enrollment Begins for current scholars

Monday, January 23 - Open Enrollment Begins

Tours for Potential Scholars: Every Thursday, 8:30-9:30 am