



Tallahassee Classical School

Board of Trustees Meeting

Monday, February 13, 2023

6:03 pm – 8:49 pm

Via Microsoft Teams

MEETING ID: 279 156 272 100

PASSCODE: 753sEB

MINUTES

- I. Call To Order at 6:03pm Bishop
- II. Roll Call
 - a. Present and constituting a quorum (in no particular order): Chair Barney Bishop, Tim Qualls, Pam Griggs, Matt Mohler. Also present: Principal, Hope Carrasquilla and General Counsel, Jeff Kottkamp, Esq.
- III. Additions to the Agenda
 - a. None
- IV. Public Comment (3-minute limit)
 - a. Daniel Phillips - Inquiring about the unresolved issue with his scholar. Request that issue be taken care of before the end of the school year. (Time: 1min26sec)
- V. Consent Agenda - **Motion** to approve by Matt Mohler, **seconded** by Tim Qualls -
Motion Carried
 - a. Minutes of January 30, 2022, Board Meeting
- VI. Treasurer's Report Griggs
 - a. Budget Update - Breakdown of December Financials

1. **Motion** to approve Budget Report by Matt Mohler, **seconded** by Tim Qualls - **Motion Carried**
 - b. Update on Portables for Future Expansion
- VII. Board Chair's Comments Bishop
- a. Campus Design Schedule for Winter/Spring
 - b. CharityACE Gala Auction & Silent Auction Update
 1. **Motion** by Tim Qualls for staff to work with one Board liaison to work out contract for CharityACE, **seconded** by Pam Griggs - **Motion Carried**
- VIII. Reports
- a. General Counsel's Report Kottkamp
 1. School Uniform Contract - reviewed, revisions sent to AUW. Janitorial contract reviewed and in place. Request for Chair Bishop to change registered agent information.
 - b. Principal's Report Carrasquilla
 1. AP Course Update on US & European History
 - i. **Motion** by Tim Qualls to follow the robust existing curriculum with emphasis on what we are teaching is honors. Call honors if needed so that our scholars can take the AP exam and receive AP credit. **Seconded** by Pam Griggs. - **Motion Carried**
 - ii. Concerns about dual enrollment and its impact on our funding.
 2. Enrollment Process Definitions & Update
 - i. 405 returning, 73 applications for '23-'24 (40 are K)
 - ii. 498 current enrollment as of Jan. 30
 3. Food Service Late Payors Update
 - i. Need to include in the handbook how to deal with those who have not paid. Discuss in finance committee
 4. Safety & Security Issue – TCS Hanging Tags Not Seen
 5. Staffing Updates
 - i. Hinkle will not return, Mrs. Mohler has been hired as Dean of Curriculum, for teacher certification and professional development.
 6. Printify for school spirit items and school store
 - i. **Motion** by Tim Qualls for the Principal Carrasquilla to work with Board Member Pam Griggs to discuss Printify and details, **seconded** by Pam Griggs - **Motion Carried**
 7. Summer Learning Academy & Camps
 - i. Summer Learning Academy will run June 5-June 29, M-Th.
 - ii. Florida Virtual - \$100 per week

- iii. Summer Camps - Matt Mohler will meet with Principal Carrasquilla to discuss full time summer camp.
 - 9. Principal's Board Report will be once a month, Enrollment numbers emailed to the Board of Trustees weekly.
 - c. Faculty Representative Report Reilly
 - d. PSO Report Hawkes
 - 1. Moving to some virtual meetings - March 9 Virtual, April in person potluck, May Virtual
 - e. Parental Liaison Report Mohler
- IX. Old Business
- a. Social Media Update Hawkes
 - 1. 2nd Batch of ads has run, those 5-7 miles of 32311
 - 2. Total amount spend on Facebook ads is \$974
 - b. Ad Hoc Committee on School Discipline Update Mohler
 - c. Memorandum on School Club PROPOSED Guidelines
 - 1. **Motion** by Tim Qualls to adopt policy set forth in memorandum dated January 29, 2023 regarding new clubs, **seconded** by Pam Griggs - **Motion Carried**
 - d. Memorandum on New TCS Telephone Number
 - e. Memorandum on Step-up for Students Scholarships
 - f. Memorandum on ChatGPT and Potential Plagiarism
 - 1. **Motion** by Pam Griggs to amend handbook for artificial intelligence, **seconded** by Tim Qualls - **Motion Carried**
- X. New Business
- a. Venue for Annual Gala Mohler/Grigg
 - 1. **Motion** by Matt Mohler to have Gala at the Historic Capitol, **seconded** by Tim Qualls - **Motion Carried**

XI. Trustee Announcements

XII. Adjourned at 8:49pm

Upcoming Board of Trustees Meeting Dates

Monday, **February 27, 2023** – 6 pm **In Person** @ TCS & via Microsoft Teams

Thursday, March 9, 2023 – 6 pm via **Microsoft Teams only**

Monday, **March 27, 2023** – 6 pm **In Person** @ TCS & via Microsoft Teams