



Tallahassee Classical School

MINUTES

Board of Trustees Meeting

Wednesday, December 14, 2022

Via Microsoft Teams

“In The Shade” meeting took place from 6:00-7:00pm. Trustees & Admin only.

Public Meeting Portion

Via Microsoft Teams

Meeting ID: 292 094 299 104 Passcode: CGmwZ7

7:21 pm - 8:55 pm

- I. Call to Order Bishop
- II. Roll Call
 - a. Present and constituting a quorum (in no particular order):
Chair Barney Bishop, Pam Griggs, Matt Mohler, Tim Qualls
Also present: Principal, Hope Carrasquilla, General Counsel Jeff Kottkamp, Esq.
- III. Additions to the Agenda
 - a. None
- IV. Public Comment (3-minute limit)
 - a. None
- V. Consent Agenda - **Motion** to approve: Pam Griggs, **Seconded** by Tim Qualls - **Motion Carried**
 - a. Minutes of November 28, 2022 Board Meeting
- VI. Treasurer’s Report Griggs
 - a. Budget Highlights

- b. Finance Committee Recommendations
 - i. "Recommended Registration/Enrollment/Re-Enrollment Fee" - **Motion** to reinstate the "Recommended Donation" for enrollment by Tim Qualls, **Seconded** by Matt Mohler - **Motion Carried**
 - ii. Initiate Small Pre-School Class - This will consist of 11-12 scholars lead by an existing teacher who is preschool certified. Potential for \$5,000 profit per month, \$60,000 per year. **Motion** to approve startup of preschool by Matt Mohler, **Seconded** by Tim Qualls - **Motion Carried**.
 - iii. Marketing Plan by MKS Communications of \$5,000 - **Motion** to approve marketing budget of \$5,000 by Matt Mohler, **Seconded** by Tim Qualls - **Motion Carried**.

- VII. Board Chair's Comments Bishop
 - a. Chair Barney Bishop was contacted by parent who felt their needs to be a gay club. Has asked General Counsel Jeff Kottkamp and Tim Qualls to format policy to not allow any clubs relating to gays, white supremacist, etc.

- VIII. Reports
 - a. General Counsel's Report Kottkamp
 - i. January 9 will begin litigation for SLA.
 - ii. **Motion** for general counsel to get special magistrate policy posted by Tim Qualls, **Seconded** by Pam Griggs - **Motion Carried**.
 - b. Principal's Report Carrasquilla
 - i. Family & Faculty Survey Results
 - 1. Let's get at least 80% of faculty to complete survey
 - ii. New Uniform Vendor
 - 1. **Motion** to use All Uniform Wear for uniforms by Tim Qualls, **Seconded** by Pam Griggs - **Motion Carried**.
 - c. Faculty Representative Report Reilly
 - d. Parent Support Organization Report Hawkes
 - i. Discussed the 1st grade & 3rd grade class changes.
 - ii. PSO Meeting Potluck will be on January 12, 2023
 - e. Parental Liaison Report Mohler

- IX. Old Business
 - a. Discussion of RFQ for Campus Design Bishop
 - i. The only person who applied we contacted. AJAX will present December 19, 6-7:30 at TCS.
 - b. Finalize Bylaws Revisions Qualls
 - i. **Motion** to accept bylaws revision as presented by Matt Mohler, **Seconded** by Pam Griggs - **Motion Carried**.

- X. New Business
 - a. Discussion of CMO Request for Qualifications Mohler
 - i. **Motion** to move forward with Intent to Present for Qualifications for Charter Management Company by Matt Mohler, **Seconded** to by Tim Qualls to discuss - **Motion Carried.**
 - b. Information Dissemination from School Mohler
 - i. Has asked Mrs. Carrasquilla to establish a policy that all information is grammar checked, spell checked, etc before sending out.
- XI. Adjourned at 8:55pm.