



# Tallahassee Classical School

## Board of Trustees Meeting

Monday, August 22, 2022

6:05 - 9:08 pm

### MINUTES

Approved October 10, 2022

- I. Call To Order Bishop
  
- II. Roll Call Roberts
  - A. Present and constituting a quorum (in no particular order):  
Chair Barney Bishop, Amy Hines, Pam Griggs, Parker Campbell,  
Matt Mohler  
Also present: Principal Hope Carrasquilla
  
- III. Additions to the Agenda
  - A. There being none, the Chair moved to the next item of business.
  
- IV. Consent Agenda - **Motion to approve:** Parker Campbell, Seconded by Amy Hines - Motion Carried
  - A. Minutes of July 27, 2022 Meeting
  
- V. Treasurer's Report - **Motion to approve** Treasurer's Report: Matt Mohler, Griggs  
Seconded by Parker Campbell - Motion Carried
  - A. Budget Highlights
  - B. School Financial Services take over August 19, 2022
  
- VI. Board Chair's Comments Bishop
  - A. Introduction of General Counsel Jeff Kottkamp, Esq.- Discussion on TCS property tax and what Florida Sunshine Law is.
  - B. Introduction of Jack Taber, Insurance Agent - Foundation Risk Partners - Showed the group Insurance Program Analysis presentation which included three critical issues: general liability & educators legal liability, workers compensation, umbrella policy.

- C. Introduction of Katie Taff - Gave update on ESSER III grant.
- D. Campus Visionary Committee - update
- E. Copiers - Three new printers have been ordered for the school.  
(5 year contract)
- F. Vendor List
- G. Monthly Speaker Program - PSO will host the guest speaker program at the PSO meetings. Fred Smelt is the guest speaker for September.

## VII. Reports

- A. General Counsel
- B. Insurance
- C. Principal's Report Carrasquilla
  - 1. Enrollment - There are currently 581 scholars enrolled.
  - 2. Active Shooter Drills - Update on the drill that was performed and the upcoming monthly drills.
  - 3. Staff/Faculty Update - Update on the employees that have changed.
  - 4. School Culture - Discussed the sports and clubs that have started and are planned. Gave a discipline report on behavior and suspensions.
  - 5. Facilities - Projects currently happening at TCS: Gates, Landscaping, Laptops.
  - 6. Feed the Need Program Fundraiser
- D. PSO Report - Gave report on the Fall Carnival and share nights. Hawkes
- E. Faculty Rep. Report Reilly

## VIII. Committee Reports

- A. Ad Hoc Committee - Family Handbook - Completed
- B. Ad Hoc Committee - Scholar Code of Conduct - Completed
- C. Ad Hoc Committee - School Safety Mohler
- D. Audit & Finance Committee Griggs
- E. Bylaws & Policies
- F. Construction & Facilities - Need to reach out to St. Joe about property  
Bishop  
around school
- H. Nominations - New Board Member
- J. Parental Liaison - Parent concerns about pickup system which Campbell  
getting better and will stay the same at this time.

## IX. Old Business

- A. Annual Board Retreat - Board needs to schedule a new date Bishop

X. New Business

- A. Board & Administration Roles - Needs to be talked about first on Campbell  
September agenda.

XI. Adjournment

**Key Dates:**

- September Board Meeting - 9/26
- October Board Meeting - 10/24
- November Board Meeting - 11/29
- December Board Meeting - 12/12
- January Board Meeting - 1/23
- February Board Meeting - 2/27
- March Board Meeting - 3/27
- April Board Meeting - 4/24
- May Board Meeting - 5/22
- Florida Charter School Conference - October 19th-21st, Orlando Florida