**TALLAHASSEE CLASSICAL SCHOOL**

Regular Monthly Board of Directors Meeting

Monday, June 27, 2022

6:00 – 9:00 pm EST

Zoom Link: <https://us02web.zoom.us/j/86869628075?pwd=vuGUk0UgPUfYBwt7QajGw3QoFC688V.1>

Meeting ID: 868 6962 8075

Passcode: Classical

**MINUTES**

1. Call to Order Bishop
2. Roll Call Qualls

Present and constituting a quorum (in no particular order) (Chairman Bishop, Parker Campbell, Pam Griggs, Jana Sayler, Amy Hines, Matt Mohler, Tim Qualls

Also Present: Hope Carrasquilla, John Hinkle, II, Cara Wynn, Michelle Stringer, Jonathon Tilley

1. Additions to the Agenda? There being none, the Chair moved to the next item of business.
2. Report: Update on TCS Business Office Lezlie Stauffer

Brief update provided by the Chairman

1. Consent Agenda- **Motion (Qualls) to accept the consent agenda except for items I and J. Seconded by Amy Hines. Motion Carried.**
2. Minutes of May 18, 2022, Finance Committee
3. Minutes of May 19, 2022, Emergency Board Meeting
4. Minutes of May 20, 2022, Finance Committee
5. Minutes of May 23, 2022, Board Meeting
6. Minutes of June 7, 2022 Special Board Meeting
7. Minutes of June 21, 2022, Emergency Board Meeting
8. Financial Report – May 2022
9. TCS Administration and Faculty Org Chart
10. Principal’s Report
11. Recap of 2022 Annual Gala Ticket/Donation Analysis
12. Annual Audit Contract Signed
13. Approval of Board Committee Assignments
14. Public Comments (limited to 3 mins. each)

Eric Sayler provided comment.

Amy Drexler provided comment.

1. Chair’s Report Bishop
2. Announcements
3. Status with Hillsdale College Curriculum
4. New Principal (other admin staff to be introduced later)
5. Interviewing New Charter School Consultant for Principal
6. At August Board Meeting start Faculty Report **(Action Item)**
7. Starting tonight the PSO President will speak to the Board and at all future Board meetings
8. Would like all Board Members to attend one Faculty Meeting
9. This is LAST Regular Board Meeting via Zoom
10. We will no longer use Google Documents. Will use Word Documents.
11. Security Issues
* Number of Law Enforcement Incidents at TCS
* 2 Threat Assessments been done & reports due
* Active Shooter Training Drills
* TCS Floor Plans going to Law Enforcement
* Alyssa’s Law & Implementation
* Ad Hoc Committee on School Safety
* Ad Hoc Committee on Family Handbook (**Action: Deadline in July for Updated Handbook**)
1. Revised List of Board Committee’s Membership
2. Status of Requested Facility Upgrades-
3. Principal’s Report Carrasquilla
4. Overview
5. Intro of Administrative Staff & Org Chart
6. Update on Status of Teachers

**Motion and Second (Mohler, Hines) to authorize budget amendment for payment of $16,924 to certain teachers due to a base salary not being calculated correctly for ’21 and ’22. Motion Carried.**

**Motion to provide a budget amendment for a bonus and/or stipend (for ELL coordinator) for those mentors determined by the principal for a total of $7,000 based upon marked improvement of the mentees. (Qualls, Grimes)**

**Action: Operations Committee to look into the Wednesday early pick up. Principal Carrasquilla to be involved in this meeting.**

1. Parent Support Organization (PSO) Report Hawkes

Ms. Hawkes provided report.

1. Board Committee Reports
2. Audit & Finance Griggs
3. Bylaws & Policies Qualls

Update provided.

**Motion to approve a naming of the lobby and to create two awards on behalf of the founders for the teacher and administrator of the year. (Mohler, Campbell). MOTION CARRIED**

**Motion to appoint Mohler to another term (Campbell, Griggs)- MOTION CARRIED**

**Motion to change the name of Board of Directors to Board of Trustees (Campbell, Mohler)- MOTION CARRIED**

1. Construction & Facilities Bishop

Update provided.

1. Operations Mohler
* CMO/HR Procurement
* General Counsel Procurement
* Insurance & Benefits Procurement
* Banking Services Procurement

Update provided.

1. Ad Hoc – School Safety Mohler

Update provided.

1. Ad Hoc – Family Handbook Bishop

Update provided. **Action: update of handbook to be completed in 30 days.**

1. Election of Treasurer & Vice-Chair- **Pam Griggs nominated by Parker Campbell, Second Sayler- Motion Carried.**

**Motion to nominate Tim Qualls as Vice Chair, Second Mohler- Motion Carried.**

Action: Qualls will continue to prepare minutes of the meetings.

1. New Business
2. Donation to AllinLEON for LCSO Threat Assessment- Motion (Mohler) to provide $500 charitable contribution from the Board to AllinLeon. Second (Campbell) – Motion did not carry as Board members stepped up to provide contribution to cover this cost.
3. Old Business
4. **Action:** Appoint Working Group on Faculty Wednesday Afternoon

Meeting because students may be losing too much education. Principal Carrasquilla to be a part of this working group.

1. Status of ESSER I & II Grants Griggs

Update provided.

1. Adjournment

Key Dates:

 July 18 – 21, 2022 Faculty at Optima Classical Ed Training, Tampa

 July 25, 2022 July Regular Board Meeting

August 1, 2022 Teachers return to campus

 August 10, 2022 Scholars return to campus

 August 22, 2022 August Regular Board Meeting

 September 26, 2022 September Regular Board Meeting

 October 19 - 21, 2022 Florida Charter School Conference, Orlando

 October 24, 2022 October Regular Board Meeting

 **Motion:** **November 29, 2022 November Regular Board Meeting (Qualls, Sayler) MOTION CARRIED**

 **December 12, 2022 December Regular Board Meeting (Campbell, Qualls) MOTION CARRIED**