**TALLAHASSEE CLASSICAL SCHOOL**

Operations Committee Meeting

March 7, 2022

The meeting was called to Order by Chair Jennifer Diaz at 9:10 am. In attendance on the conference call was Barney Bishop, Jennifer Diaz, Matt Mohler, and Jana Sayler.

The Minutes were approved as presented on a motion by Barney and a second by Matt. The vote was unanimous

The Cahir asked if there were any addition to the agenda and there were none.

The Chair asked that someone serve as Secretary, and Barney volunteered. Upon motion by Matt and a second by Jana, Barney was elected Secretary and the vote was unanimous.

The first item of discussion was the Procurement Policy and there were two documents presented. After some discussion on a motion by Matt and a second by Barney was moved that Barney would compare the two documents and then combine the best parts of both, and then have Tim Qualls, Esq. review them for any comments or suggestions. The vote was unanimous.

The next item was regarding Public Employer Organizations (PEOs) that could ultimately provide human resource services to the School. There was a discussion about Oasis, ESI, and Spectrum. Barney then moved “That we consider any and all national, state, or local entities that provide Human Resources services to a meeting to assist us in developing a Human Resource procurement, and that Administration/Staff have appropriate input on the final decision by the board.” which was seconded by Jennifer. The vote was unanimous.

Operations in general was the next discussion. It was suggested that all Operations Committee members recommend any human resource entities by Wednesday, March 16th. It was suggested that the next Operations Committee member for Monday, March 21st at 6 pm so that committee member Amy Hines would be able to participate. It was also suggested that the Operations Committee would meet on Wednesday, March 30th from 10 – 111 am to discuss the next steps.

The issue of Board oversight of School Accounts Policy, the matter of logins, passwords, was discussed. Matt moved that we Table this discussion and Barney seconded the motion. On a tied vote of 2-2 the motion failed. Then Matt made another motion “To have only the Board Chair to have the logins, and the Board Chair cannot make any changes to TCS public or private information without Board approval. An exception is that if a login is needed for a Board officer or member to initiate their duties” Barney seconded the motion. There was further discussion, and the vote was unanimous.

Regarding cybersecurity, Matt addressed his concern about hacking into the Schools computer system and then he also mentioned what if there was an emergency such as a tornado or wild fire where parents needed to be contacted immediately and parents needed to be contacted and then they needed to come to the school and pick up their scholar. Raptor app was discussed if we are hacked and also cybersecurity insurance policy was cited. Then there was a discussion what if our phone system and the internet went down. Barney mentioned that he would get Inspired Technologies to address the issue with us.

The meeting was adjourned at 11:03 am.

Respectfully submitted,

Barney Bishop III

Secretary