



Tallahassee Classical School

4141 Artemis Way
Tallahassee, FL 32311
www.TLHClassical.org

PROCUREMENT RFP

2021 FOOD SERVICE MANGEMENT COMPANY

Question and Answers

November 16, 2021

1. Can there be an extension to November 30?
 - a. The school has a tight deadline for awarding to new vendor implementation. At this time no extension can be provided
2. Can applicants tour the school?
 - a. Yes, tours are permitted. To view the school, please contact Karen Roland, at kroland@tlhclassical.org
3. Can you please provide Exhibit F, to include current staffing schedule, job titles, scheduled hours per day, and hourly rates for current staff?
 - a. Staffing is determined by the FSMC. The current staff of 4 work 6A-2P (one manager, one cook, 2 servers).
4. Does the current food service staff employed by the current vendor have a noncompete?
 - a. Noncompete not required
5. What is the current breakfast service, carts in hallways? Breakfast in the classroom? traditional in cafe? Have you done BIC before?
 - a. Breakfast is served in the multipurpose room between 7:30 - 7:50. At 7:50 bag breakfasts (not cereal and milk) are served from a cart in the hallway to be taken to the classroom.
6. Which covid-19 waivers (SSO, etc.) were you serving students in SY20/21 and which waivers are you serving students in SY21/22?
 - a. In 2020/2021 we started as NSLP, and October 1, 2021, switched to SSO. SY 2021-2022 we are providing SSO.
7. Could you please confirm, do all students eat for free and are claimed at the reimbursement free rates?
 - a. Yes, as part of the SSO program
8. Pre-covid, what is the free & reduced eligibility status for Tallahassee Classical?
 - a. We are at 41.18% qualified for Free and Reduced

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9. What was the breakfast and lunch selling prices pre-covid for reduced and paid eligibility students?
 - a. Reduced: \$0.30 Breakfast; and \$0.40 Lunch
 - b. Paid: \$1.75 Breakfast; and \$3.50 Lunch

10. Do you anticipate students to be charged your previous selling prices beginning in SY 22/23, or, will students eat for free and be claimed free reimbursement in SY22/23?
 - a. This depends on if the SSO Waiver continues. In absence of the SSO, we will return to the NSLP paid program

11. On page 18 in the RFP, Vehicles are checked FSMC. Are there any current vehicles being used? Is delivery of meals to another location required?
 - a. No current delivery of meals is being provided.

12. Can you please provide the timeframe for the ADP in the RFP Exhibit A?
 - a. Breakfast 7:30 A - 8:00 A
 - b. Lunch 10:30 A – 1:00 P

13. Are there any afterschool snacks, student/adult a la carte sales, dinner meals, or summer programs?
 - a. No afterschool snacks provided
 - b. Adults may purchase Breakfast and lunch

14. Can you please provide your food service department's last 3 years' Profit & Loss statements before any general fund transfers?
 - a. This document is being developed for the past school year

15. With the awarded FSMC contract starting 12/18/21, will the FSMC have access to the building/kitchen/cafeteria during the days the school is closed for Winter break to do staff trainings and kitchen/café prep?
 - a. Yes, the school will provide access starting December 20, 2021

16. Can you please provide a list of current kitchen and serving line equipment and identify which is owned by SFA and which is owned by current vendor(s)? Please confirm if the equipment is in working condition. Are you open to an equipment buy-out for any FSMC owned equipment?
 - a. All equipment is FSCA owned. The facility provides prep/equipment cleaning sink, hand washing sink, and office with a desk and phone.

17. What grades does the school provide?
 - a. Currently Kindergarten to 9th Grade. Each year we will add another grade till we provide K - 12

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