

Tallahassee Classical School
Board Meeting Agenda
4141 Artemis Way
Tallahassee, FL 32311
March 29, 2021 at 6:00 pm

Board Members Present: Alan Chen, Priscilla West, Jana Saylor,
Joni Scott-Weideman, Jennings De Priest, Matt Mohler

Staff Present: Karen Roland, Brinton Smith

Others Present: John Clark and Jennifer Diaz

Meeting called to order at 6:07pm.

1. Approval of the Previous Meeting's Minutes – provided in board packet - Matt moved to approve minutes, Priscilla seconded it. Unanimously approved.
2. Public Comment
 - *Public comment is limited to three minutes per person. A group of persons speaking collectively on a subject is limited to 15 minutes. For an extended presentation, please contact the Board Secretary at least seven days prior to a meeting.*
 - *Matt and Jennifer commented how much they enjoyed the school tour.*
3. Review pertinent authorizer correspondence since previous meeting - No issues from Ms. Urban to be presented to the board at this time.
4. Principal's Report
 - a. Hillsdale January 2021 visit report – included in board packet -
 - i. Commented on the improvement, particularly in the lower school, from the fall to the spring semester in classical education. Literacy Essentials is being executed much better.
 - ii. Areas of improvement: Discipline in upper school (program Enacted while they were here), more community in the upper school (field day and spirit week), and working on unity in the admin.
 - iii. They recommended viewing Dr. Carpenter's pedagogy 101 - Wednesday
 - iv. Time Using Math Manipulatives - Singapore Math Videos -Will put on Facebook and in the Arrow
 - b. Progress monitoring (mid-year) - Received Dr. McClenny - Students struggling in reading in lower grades - working with them intensively. Kindergarten is 5 sections with 18 students a piece.
 - c. Hiring update - 3 hires; 4 offers; 3 interviews scheduled this week; 2 job fairs next week. FSU (Virtual) and a 10 College Consortium (Virtual); Prospective Teacher Event April 8, 2021 - Jana will send marketing to Jennings to push to teachers.
 - d. 2020-2021 Enrollment update – included in board packet - Registration completed 225, in progress 141, accepted 5 = current year enrollment 373
 - e. 2021-2022 Enrollment update - 235 Returning students; 218 new students (Projected Enrollment 511/512)
5. Parent Liaison Matters – provided in board packet;
 - a. Current Matter - Brought to board by parent-board liaison, both parent emails read. The board asked Principal Smith why he felt the scholar should stay in the class. Principal Smith stated that he, along with the teacher, feel that the scholar is learning well in the class. Matt moved to support Principal Smith's decision to keep the scholar in the same class. Joni seconded it. Unanimously approved.

- b. Joni will email parent with the board's decision. Mr. Smith will communicate the outcome to parent. Going forward, Parent/teacher communications will be facilitated by Mr. Smith to ensure optimal understanding between parties.
 - c. Joni made a motion to change the grievance policy - The parent board liaison facilitates a decision by bringing the matter to the board to make a decision at the following board meeting, unless it requires emergency action at which point an emergency board meeting will be called. Matt seconded it. Unanimously approved.
6. Business Manager's Report
- a. SSO Summer Meals from June 10 to June 30 - Extended until Sept 30. Karen asked SLA what we would need to provide to make it cost effective and the answer was 150 meals daily. Joni made a motion to not extend SSO past the end of school. Priscilla seconded it. Unanimously approved.
 - b. SLA Regional Supervisor coming next week.
 - c. Late Pickups
 - i. 36 Families who owe money for late pickups
 - ii. Total outstanding - \$1255.00
 - iii. Board to consider changing policy to update for emergency situations and/or ability to forgive balances
7. Board Audit Committee Report (F.A.C.E.)
- a. Financials – February 2021 financials included in board packet - Joni motioned to approve the financials as written; Matt seconded it; Unanimously approved
 - b. Achievements – nothing to report
 - c. Compliance – FSA testing calendar included in board packet, Principal evaluation discussion - Will use the Florida Consortium evaluation for the principal
 - d. Environment – “*The Greatest Education Battle of our Lifetimes*”, “*The Civics Alliance*”, and “*Gov. DeSantis wants high-quality civics education, no ‘critical race theory’*” included in board packet
8. New Business
- a. COVID Plan update re: Temperature Checks – included in board packet. Alan motioned to stop temperature checks, Joni seconded it. Unanimously approved.
 - b. ThyssenKrupp elevator maintenance – contract included in board packet - Joni motioned for the administration to meet with the Rep and if the documentation is as presented, they can sign the contract. Matt seconded it. Unanimously approved.
 - c. Monument Sign Access and Maintenance Agreement – included in board packet; Joni motioned to give Jana the authority to sign the document and ask the necessary questions for possibly moving the sign to the other side of the driveway. Priscilla seconded it. Unanimously approved.
 - d. Board Member application Jennifer Diaz – included in board packet. Joni motioned to have Jennifer Diaz join the board. Priscilla seconded it. Unanimously approved.
 - e. Board Member application John Clark – included in board packet. Priscilla motioned to approve it; Alan seconded it; unanimously approved.
 - f. Resolution for SBA Loan – included in board packet - Matt motions to approve, Priscilla seconds it. Unanimously approved.
 - g. Dr. Chen made a motion that his donation that he made last fall cover certification costs for incoming teachers. Matt seconded it. Unanimously approved. Jennings will reach out to Florida Teachers of Tomorrow for certification.
 - h. Review of Handbook reminder - Suggestion - Complaints in a timely manner
 - i. Possible Formation of a Foundation to handle donations

- j. HR Policy Change - Alan motioned 3 days after initial exposure to Covid, mandated to test. If negative, must return to work. If they choose to quarantine longer, employees will use their own time. Joni seconded it. If positive, quarantine for 10 days after exposure or symptoms whichever is first. Unanimously approved.
- k. Tallahassee Classical Fundraiser -
 - i. Speakers - Ask Richard Corcoran, Manny Diaz, Bob McClure, Byron Donalds, Frank Brogan

9. Executive Session

10. Upcoming meetings and events

- a. April 8, 2021 – Educator Open House
- b. April 22, 2021 – Curriculum Showcase
- c. April 22 – 25, 2021 – Hillsdale board training
- d. April 26, 2021 – Board Meeting

Joni motions to adjourn, Alan seconds it. Unanimously approved. Meeting adjourned at 9:39 pm.