

Tallahassee Classical School

Board Meeting Agenda

October 19, 2020 at 6:00 pm

Virtual meeting held via Zoom

<https://us04web.zoom.us/j/9181879233?pwd=c1FLQTNyN2hqYUplKzdoc3FGYTcwdz09>

Per executive authority issued 3-17-2020 by the Florida Department of Education

Board Members Present: Jana Sayler, Ben Graybar, Priscilla West, Jennings DePriest

Staff Present: Teachers - Mrs. Graybar, Mrs. Mathis

Others Present: Alen Chen, Allyson Watson

Meeting called to order at 6:02pm.

1. Approval of the Previous Meeting's Minutes – provided in board packet -Jennings moved to approve, Priscilla seconded it. Unanimously approved.
2. Public Comment
 - *Public comment is limited to three minutes per person. A group of persons speaking collectively on a subject is limited to 15 minutes. For an extended presentation, please contact the Board Secretary at least seven days prior to a meeting.*
3. Guest Discourse: Brinton Smith, former headmaster of Founders Classical Fort Worth and Founders Classical Flower Mound
 - a. First job would be to meet with teachers to figure out how they need support
 - b. Challenge at Previous Startup school - How were you able to resolve this issue? His new Charter, Great Hearts, in Teas was voted down at the District level. Lost the Principal. He did a lot of grass root education to the parents and community. Pushed opening back from 2014 until 2015. Developed personal relationships with Parents.
 - c. He likes to do car lines to get to know students. Then walk the classrooms to see if the Teacher needs help.
 - d. What type of demographic of schools have you worked in? During his time with Great Hearts he worked in inner city schools and they developed a model that worked in all of these schools.
 - e. As interim, not reinvent the wheel but provide consistency.
4. Review pertinent authorizer correspondence since previous meeting – Academic Achievement Goals extension requested.
5. Business Manager's Report
 - a. Enrollment – provided in board packet; 403 Scholars enrolled
 - b. Hiring - 2 Applicants for the Bookkeeper Position; Full-time Substitute started
 - c. CSP Grant - Received our 1st reimbursement
 - d. School Calendar – provided in board packet
 - e. Teacher Salary Increase Allocation - Did vote and approve our meeting last week. There was a difference between LCS and our starting pay for 1st year teachers. The reason ours is lower is because we have more 1st year teachers but we did ask the State to see if they will help us standardize because we are in the same county as LCS. We are currently awaiting a response from the State.
6. Board Audit Committee Report (F.A.C.E.)
 - a. Financials – nothing to report
 - b. Achievements – nothing to report
 - c. Compliance –

- i. WIDA screenings completed within the first 20 days - All were completed in 1st 20 days except one and it has now been completed.
 - ii. Parent/guardian Family handbook acknowledgments - Each teacher distributed an acknowledgement to each student to have it signed by the parent. We have about 265 students.
 - iii. Out-of-field notices sent home after approval by the governing board but before the end of Survey Week - Sent home as planned to all scholars.
 - iv. Establishing Quorum – attorney discussion provided in board packet - Principal and Parent-Board Liaison have to be at a physical place but others can join in remotely.
 - v. Form 990-N – provided in board packet - Annual gross revenue is under \$50K. As a non-profit, we file this document.
 - vi. Establish audit committee – to prepare audit RFP - We will undergo an audit every year of the fiscal year we are currently in.
 - d. Environment – nothing to report
- 7. Parent Liaison Report – Joni Scott-Weideman
 - a. Discussed the role of parent-liaison.
 - i. Policies: Covid-19 Policy, Parent Handbook - Non-Discrimination Policy, Role of Resource Officer for Threatening Events; parent-teacher communication and response within 24-48 hours.
- 8. Guest Discourse: Vanessa Suarez, former Principal of multiple Charter Schools USA charters
 - a. 23 Years Educator; 6 Years Principal; 12 Assistant Principal - Worked with Charter USA. Georgia school brought to a B. Florida brought up to a B
 - b. Trying to learn more about Classical Education. She is watching Dr. Moore and understanding that our scholars need to be critical thinkers so they will be lifelong learners throughout college.
 - c. Ms. Suarez opened a charter school with Charter Schools USA in Cherokee, GA and in Orlando, FL.
- 9. New Business
 - a. School leadership - Looking for who founded a Florida Charter or someone who has founded a Classical Charter for Operational Expertise
 - i. Former Principal of SAS - Julie Friedrickson does not want the position.
 - ii. St. John’s Classical’s Dean, Meghan Satcher, will be here on Wednesday, providing direction for us. Highly recommended by BCSI, and has been there for 4 years.
 - iii. Amy Hines declined the position as Dean of Curriculum.
 - iv. Vanessa Suarez can operationally run the school but can only stay until Jan 2020.
 - b. Bereavement Policy – provided in board packet - Ben motioned to adopt as presented; Priscilla seconded it. Unanimously approved.
 - c. New Classical Teachers - 1st year Classical Teachers are working hard to develop new lesson plans after hours. Ben asked if this was contractually correct. Yes, we responded. When Teachers are hired, we explicitly made them aware of the work required during the 1st year to teach the new curriculum. Going forth, these lessons can be used year after year with small adjustments/updates.
- 10. Upcoming events
 - a. October 21 at 6pm - board meeting
 - b. November 4, 2020 – board meeting
 - c. November 16, 2020 – board meeting

Ben motioned to adjourn, Priscilla seconded it. Unanimously approved. Meeting adjourned 8:27pm

\\e-signed by Joni C. Scott-Weideman\\

Submitted by Joni C. Scott-Weideman, TCS Board Secretary