

Tallahassee Classical School
Board Meeting Agenda
4141 Artemis Way
Tallahassee, FL 32311
September 21, 2020 at 6:00 pm

Virtual attendees participating via Zoom

<https://us04web.zoom.us/j/9181879233?pwd=c1FLQTNyN2hqYUplKzdoc3FGYTcwdz09>

Board Members Present: Jana Saylor, Jennings DePriest, Priscilla West Beckley, Ben Graybar
Staff Present: Adrienne Cambpell, Mrs. Wilson-Ortiz, Karen Roland, Emily Spindler
Others Present: Elke

Meeting called to order at 6:09pm.

1. Approval of the Previous Meeting's Minutes – will approve at next week's meeting, inadvertently left out of packet.
2. Public Comment
 - *Public comment is limited to three minutes per person. A group of persons speaking collectively on a subject is limited to 15 minutes. For an extended presentation, please contact the Board Secretary at least seven days prior to a meeting.*
 - *Elke Long - Congratulations - It's been a long time coming. The challenges are continuing. Propose to the Board, there is no access to pedestrians and bikers from the outlying areas into the school. Her family lives down Paul Russell RD and sidewalks for tram roads will not be until 2022. There will be 10th graders here. It will be up to us to get Leon County to build sidewalks for us to get access to school. We as a school should take a stand to get access*
 - *Ms. Wilson-Ortiz - Few concerns to bring to the board. First of all, stressed and upset that we weren't being heard on certain topics. Safety procedures - City Tornado Drill, Uniforms - 50% low income and cannot afford to buy uniforms. Was told that we could provide assistance for uniforms but only received a \$50 coupon that was only to buy one uniform. She is concerned that they don't have enough money to buy a uniform much less a jacket to keep warm. Additionally concerned that her 4th grade curriculum does not have the standards aligned with the for the testing in the Spring.*
3. Review pertinent authorizer correspondence since previous meeting – provided in board packet - Met with Dr. Gayle regarding the issues in the email, folders, ESOL screenings and teachers getting into all the systems.
4. Principal's Report
 - a. Enrollment - 440 Students now. Lost about 7.5%.
 - b. Hiring - ESOL - 1700 minutes needed to provide accommodations.
Interviewed an Associate ESOL teacher. We have 17 expired IEPs that we are working on updating and renewing them. \$27K for the Associate ESOL teacher. Bookkeeper/Executive Assistant - still looking. Substitute Teachers - we need more. Making a recommendation to hire a substitute teacher full-time.
 - c. Mental Health services DISC Village - We were supposed to receive some mental health support from LCS. She did hear back from Andrea from Disc village on 29-30th September to discuss how they can support us.
 - d. FTE week Oct 5 – 9: Head count of all the students based off of enrollment. ESOL students are at about 11% and that is before 17 expired IEPs. Able to submit an amendment up until the end of October 2020. About 20% need to be screened for ELL.

- e. BCSI proposed visit Oct 26 – 28: Will come in to do some classroom walk-thrus and provide additional teacher planning and support during teacher planning. Working with Pineapple Cove to see examples of lesson plans and provide our upper school teachers with a mentor teacher from Pineapple Cove.
5. Business Manager's Report
- a. Free and Reduced Lunch percentage - Have not been able to get that information. FDACS system is down. Will follow-up tomorrow.
 - b. CSP Grant – award letter provided in board packet - Can be reimbursed for textbooks, furniture, etc.
 - c. Facility – Summit, AC and controls contract. IT room has a low level of electrical connection. HDMI cables have burned out. Air Conditioning and Controls quote for a two year term. So prices did match but maintenance was higher because it included filters. However, this company is familiar with our system and it is likely best to go with them because the price is so similar.
 - d. Employee Handbook acknowledgments - 100% receipt
6. Board Audit Committee Report (F.A.C.E.)
- a. Financials – August 2020 financials included in board packet - Ben motioned to accept the draft of financials, Joni seconded; Unanimously approved.
 - b. Achievements – nothing to report
 - c. Compliance – First fire drill completed within first ten days as required. Able to get the students out of the building within 4 minutes. Next step is the Active Shooter Drill.
 - d. Environment – Facebook group for parents, Parent Standing Committee - Get room Moms and Volunteers, Fundraising Efforts
 - i. Donation to have one volunteer per a grade paid for by the Beckley Family.
 - ii. Ben motioned to bring in volunteers, Jennings seconded it. Unanimously approved.
7. New Business
- a. SouthWood sponsorship for Fall 2020-Summer 2021 – provided in board packet - Ben motions to approve \$500 level sponsorship if both events are taking place in person. Joni seconds the motion, Unanimously approved.
 - b. Facility rental to Crossbridge Church – prior agreement provided in board packet. Ben motioned to accept with the proper safety protocols in place, Jennings seconded it. Unanimously approved.
 - c. Seamless Summer Option food service – emails provided in board packet. Joni motions if we can be a closed campus and provide free meals to our students, Ben seconded it. Unanimously approved.
 - d. E-Rate consultant – two quotes provided in board packet; Joni motioned to go with CAS provider, Priscilla second it. Unanimously approved.
 - e. ESE contract – Positive Behavior Supports Corp. (PBS) LOA provided in board packet. Behavioral Intervention Plan - need to have them create this plan. I motion to hire PBS, Ben seconds it. Unanimously approved.
 - f. ESE contract – Orange Tree Staffing provided in board packet
 - g. ESE contract – North Florida Therapy Services - Joni motioned to hire NFL Therapy services. Priscilla seconded it. Unanimously approved.
 - h. Textbook Adoption – Gateway to American Gov't provided in board packet. \$495 for Civics 7th grade. Ben motioned to accept textbooks, Jennings seconded it. Unanimously approved.
 - i. Ability Assessment - DIBELS NEXT - reading indicator for K-2 to be assessed. The ability to figure out tier 1, tier 2 and tier 3. Tests are \$200 to set up testing,

\$1.00 per a student to run the assessment. Most cost effective ways. Grades 3-8 FAIR assessment for reading. Math Assessment - GMADE \$300 set up fee, training fee. \$5 per a student for k-8th grade. Ben motioned to approve both tests, Joni seconded it. Unanimously approved.

- j. Ben motioned to delete the word outwear. The motion died. Jennings moved to remove the log from outwear inside the classroom, Ben seconded it. Unanimously approved.
 - k. FCPCS evaluation approval form – provided in board packet. Joni motioned to approve the FCPC evaluation form, Jennings seconded it. Unanimously approved.
8. Upcoming events
- a. October 6 & 7 – tentative Back to School nights - Pushing to the week after FTE week.
 - b. October 7, 2020 – board meeting
 - c. October 19, 2020 – board meeting

Joni motioned to adjourn, Ben seconded it. Adjourned at 842.

[e-signed](#) by Joni C. Scott-Weideman\\

Submitted by Joni C. Scott-Weideman, TCS Board Secretary