

Tallahassee Classical School
Board Meeting Minutes
September 10, 2020 at 6:00 pm

Virtual meeting held via Zoom

<https://us04web.zoom.us/j/9181879233?pwd=c1FLQTNyN2hqYUpIKzdoc3FGYTcwdz09>

Per executive authority issued 3-17-2020 by the Florida Department of Education

Board Members Present: Ben Graybar, Jana Sayler, Priscilla West, Joni Scott-Weideman

Staff Present: Adrienne Campbell, Karen Roland

Others Present: None

Meeting called to order at 6:08 PM.

1. Approval of the Previous Meeting's Minutes – motion by Priscilla, second by Jana, approved.
2. Public Comment
 - *Public comment is limited to three minutes per person. A group of persons speaking collectively on a subject is limited to 15 minutes. For an extended presentation, please contact the Board Secretary at least seven days prior to a meeting.*
3. Pertinent authorizer correspondence since previous meeting
 - Asst. Superintendent Dr. Gayle was here on 1st day of school, toured a Kindergarten classroom, confirmed that we'll receive interdistrict mail, was generally encouraging.
 - Liaison Lisa Urban was here on Friday, our admin team communicated various startup issues to her (FOCUS access & training, etc.)
 - Dr. Criss has been working with district on our ELL/WIDA assessments (deadline: first 20 days of school)...90 minutes per screening, approx.13 students to be screened in addition to those already identified as ELL. (450 students currently enrolled.)
 - Remaining pre-opening documents have been submitted to the district.
4. Principal's Report
 - a. Hiring – looking at demand for ESE and MTSS process. Multi-Tiered Systems of Support (pre-ESE/IEP) teacher strategies or pull-outs to receive instruction in areas of deficiency. Our student body appears to be similar in composition to Classical Prep. Working with Classical Prep (similar demographics) on strategy. Currently have ESE staffing requirement for 1700 minutes/week services, so need to consider hiring additional staff. Our students can be divided into two primary groups – those on grade level, and those very far behind (not many 'in between'). Levelling will help, will need an MTSS referral coordinator. Our speech pathologist can move into this role, but this will necessitate the hiring of a speech pathology assistant. Also need to invest in a few programs, such as IXL and RocketMath. Still collecting data, may need part-time reading-intervention and/or math-intervention teacher(s). No FSA last year means no baseline data. Still receiving cumulative folders from various school registrars. Need students' prior data ASAP. Ref: Charter contract Section 3, paragraph STUDENTS, paragraph 8: this information is to be provided "immediately." Principal Campbell to request everything again via email, copying Board.
 - b. After School Pickup
 - Have gotten it down to 30 minutes. One parent wants her child to walk home, need to review traffic study to assess risk. (Tram Rd. has no sidewalk, potentially

high traffic levels– perhaps a waiver for parents to sign?) Walkie-talkies ordered did not perform as intended due to thick concrete walls – to be returned to Amazon. Jana is working with Motorola to obtain high-performing units that can do more, including transmitting direct to the school intercom.

5. Board Audit Committee Report (F.A.C.E.)
 - a. Financials – nothing to report
 - b. Achievements – National School Lunch Program letter provided in board packet – approved.
 - c. Compliance – nothing to report
 - d. Environment – nothing to report
6. Development Committee Report – Roaring Twenties event – Joni W spoke with Kendyl, will revisit when we are able to choose a date for fundraiser.
Brick fundraiser: one brick misspelled, re-doing that now. Another brick is missing (Spurlock) – requested refund.
Jana will put thank-you note template in Board docs folder.
7. New Business
 - a. CARES Act agreement with Leon County – provided in board packet – We have been awarded \$20k. Will use toward cost of Chromebooks. Agreement requests names/addresses of the people who are receiving a Chromebook to use, due to FERPA we will protect identifying information by providing the ZIP codes of Chromebook recipients. Joni motions to approve the CARES Act agreement, Ben seconds. Approved.
Building Automation and Air Conditioning Maintenance contracts – quotes and analysis provided in board packet. Engineered Cooling pointed out that if two different companies are dealing with the maintenance and the automation sides, there could be some disagreement. Quote for both AC and controls now received from ECS, higher in both cases than the original separate vendors. A/C maintenance coming up soon, need to purchase filters and supplies. Ben motions that Jana ask for price-match from ECS to provide both services. Should they accept, we proceed with that contract; should they reject, we proceed with the two separate lower-priced contracts. Joni seconds. Approved.
 - b. COVID Reporting and Testing Protocol – provided in board packet – Dr. Weideman motions to approve the Covid-19 employee responsibility plan. Ben seconds. Approved.
 - c. Food Service – announcement re: summer food program extension provided in board packet – potential switch from paid lunches to SSO program through Dec 31st. Per FDACS, we are eligible to apply as of Oct. 1. This may be extended through the entire school year (TBD). Should be a short application with FDACS; manpower needed should be same to enact this program; SLA will provide additional manpower for extra meals. Option exists to request to be a closed campus rather than open campus. FDACS will withhold payment of first SSO claim until review has been completed. Priscilla moves to table this until next meeting. Jana seconds. Tabled.
8. Upcoming events
 - a. September 21, 2020 – board meeting
 - b. October 7, 2020 – board meeting

Ben motions to adjourn, Joni seconds. Meeting adjourned at 8:03 PM.

[e-signed](#) by Priscilla West Beckley\\

Submitted by Priscilla West Beckley, Governing Board Member