

## Tallahassee Classical School

Board Meeting Agenda

August 24, 2020 at 6:00 pm

Virtual attendees participating via Zoom

<https://us04web.zoom.us/j/9181879233?pwd=c1FLQTNyN2hqYUplKzdoc3FGYTcwdz09>

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Board Members Present: Jana Saylor, Priscilla West, Ben Graybar, Jennings DePriest

Staff Present: Karen Roland, David Chambers

Others Present: none

Meeting called to order at 6:11pm.

1. Approval of the Previous Meeting's Minutes – provided in board packet; Ben motioned for approval; Priscilla seconded it; Unanimously approved
2. Public Comment
  - *Public comment is limited to three minutes per person. A group of persons speaking collectively on a subject is limited to 15 minutes. For an extended presentation, please contact the Board Secretary at least seven days prior to a meeting.*
3. Review pertinent authorizer correspondence since previous meeting -
  - a. Leon county schools will not assist us in billing for Medicaid, but statute says they must.
  - b. Also trying to get the teachers trained on FOCUS but having difficulty because LCS also needs to get their teachers trained.
  - c. LCS also wants their IEP Case Administrator to only come twice a month, but our caseload dictates that we need it once a week. They insisted that language stay in the contract, yet they don't want to support us.
  - d. LCS is considering not contracting with all the charter schools for all the ESE services but also having Dr.Criss look at our contract to see if they can deny us services.
  - e. We are now back on the intra district mailing list. (We were previously taken off.)
  - f. We are supposed to be delivered an audio-ometer for our speech and language therapist but have not received it.
  - g. Lisa Urban has been incredibly responsive to us.
  - h. Speech Path and Exceptional Students Coordinator have been receiving training.
  - i. Our Health Team will determine closures related to COVID-19 and the names of those participants were sent to LCS.
4. Principal's Report
  - a. Enrollment, including Distance Learning
    - i. Scheduling - K-5 scheduled; Middle Schools students will be scheduled by meet the teacher. 3,4 and 5 at full capacity. 3 seats in 1st grade. 6 seats in kindergarten. 6 seats in 2nd grade. 5 seats in 7th grade. 7 seats in 8th grade. Continuing to offer in additional grades. Distance learning - full class rooms in K, 1st, and 5th grades. We have half of the capacity for 2nd, 3rd and 4th distance learning classrooms. That means we have 30 FTE kids signed up for distance learning in those grades. We have half of what we need. Too many asking for it, but not enough to assign a classroom for remote learning. This would allow a hybrid class for these grades: 2, 3, and 4th.
    - ii. We will be outfitting these class rooms with Colegia and necessary technology for 8 classrooms: \$28K.

- b. Hiring - Today was our new History, Science and ESE teachers first day. We are still looking for a good candidate for custodial staff and paraprofessional.
5. Business Manager's Report
- a. Facility update - Floors have been worked - waxing them. We are pleased with the redo because the original job was not up to par. Lock company is rekeying because of the numbering of rooms. Summit considered the building to be handed off to us, but we have several items we need fixed. We have not received a Certificate of Substantial Completion. Summit is still working on the disc with all of the data on our systems. The CDD has taken over mowing and irrigation for Artemis Way. We are trying to get the sign put on Artemis Way on the corner where you turn in. The City has approved the sign, awaiting the CDD to approve the position of the sign.
  - b. National School Lunch Application status - Pre-operations call from Department of Agriculture today. Have not received final approval but we now have the answers and should get final approval by Wednesday.
  - c. Cares Act Funding - \$5600 extra funding for PPE. Trying to put the cost of the Colegia into the original Cares act. Moved the Electrostat Sprayers into this PPE funding. We will not have enough funds to cover the significant costs of everything but it will help.
6. Board Audit Committee Report (F.A.C.E.)
- a. Financials – July 2020 financials included in board packet - deferred to next meeting for approval prior to submission to LCS
  - b. Achievements – nothing to report
  - c. Compliance – Background check status for: employees, kitchen staff, vendors
  - d. Environment – nothing to report
7. Development Committee Report
- a. Roaring Twenties Gala on October 15, 2020 - Joni made a motion to postpone the Gala until after the new year and revisit the exact date shortly after the new year. Jana seconded it. Unanimously approved. Joni will contact the Sheraton to determine the process of moving the dates.
8. New Business
- a. Florida Charter School Conference, Oct 20 & 21. One board member may attend. Priscilla may attend. Checking calendar.
  - b. Comcast Sponsor Agreement – provided in board packet - \$70 a month for these families for 4 months, first two months are free. We have 7 families but we don't know if they meet criteria: not have had service in the last 90 days. Joni made a motion if the families qualify, we should pass it. Jana made a motion to table this to find out if the 7 families qualify. Priscilla seconded it. Unanimously approved.
  - c. AC maintenance contract – updated quote provided in board packet - Ben made a motion to accept the lower of the two bids or the one that might be provided by the Engineered Cooling Services in the next 3 days. Jana seconded it. Unanimously approved.
  - d. City of Tallahassee Utilities Electric Standard Offer – provided in board packet - Ben motioned to accept contract as provided; Joni Seconded it; Unanimously approved.
  - e. Wellness Policy revised – provided in board packet - Joni motions to approve the Wellness Policy as revised; Priscilla seconded it. Unanimously approved.
  - f. Family Handbook – provided in board packet - Joni motioned to approve the Family Handbook and any changes deemed necessary to meet requirements prior to final distribution to the public. Priscilla seconded it. Unanimously approved.

- g. Budget for the 2020-2021 year - Ben motioned to approve as presented. Jennings seconded it. Unanimously approved.
- 9. Upcoming events
  - a. August 26, 2020 - Zoom Meeting at 6pm.
  - a. August 31, 2020 – first day of school
  - b. September 21, 2020 – board meeting
- 10. Joni motioned to adjourn the meeting at 8:24pm. Jana seconded it. Unanimously approved.

[\e-signed](#) by Joni C. Scott-Weideman\\

Submitted by Joni C. Scott-Weideman, TCS Board Secretary