

Tallahassee Classical School
Board Meeting Minutes
July 20, 2020 at 6:00 pm
Multipurpose Room, 4141 Artemis Way, Tallahassee, FL 32311

Board Members Present: Jana Sayler, Joni Scott-Weideman, Ben Graybar, Priscilla West, Jennings DePriest

Staff Present: Bob Diman, Karen Roland, Michele Stringer and Adrienne Campbell

Others Present: Several Members of the Public

Meeting called to order at 6:03pm.

1. Approval of the Previous Meeting's Minutes – provided in board packet; Priscilla motioned to approve, Jana Seconded it.
2. Public Comment - No comment
 - *Public comment is limited to three minutes per person. A group of persons speaking collectively on a subject is limited to 15 minutes. For an extended presentation, please contact the Board Secretary at least seven days prior to a meeting.*
3. Review pertinent authorizer correspondence since previous meeting - Haven't received hand sanitizer and plexiglass still the ; Two groups will be trained in the fall for medical emergencies for safety. Charter School New Liaison - Lisa Urban; Safety and Security Office has come to do a walk through. Mr. Chambers is spearheading the coordination with the office, this office was impressed with our school safety measures. Mental health training and get Dr. Chris training for all faculty.
4. Principal's Report
 - a. Enrollment - We have 477 kids total enrolled, 31 more to go and we will have a complete full house! Wait list for 4th grade and 6th grade. Over enrolled in 1, 2, 3, and 5. Open seats in kindergarten and 7th/8th grade.
 - b. Hiring - We reached out to ESI for a science teacher and ESE teacher. We have custodial positions that we need filled immediately.
 - c. Teacher Training / BCSI visit - Training has been going very well this week. BCSI team will be training here until July 29th.
5. Business Manager's Report
 - a. Construction update - Final Fire/Electrical Inspection done today. The landscaping company is finishing outside. Flag poles are supposed to be received this week. The canopy should be installed this week and the shutters this week. Signs will be going up on Tram Road, that will notify people to slow down for the intersection of the turn for our school. Inp process of getting some dumpsters permanently onsite.
 - b. Insurance update - Ben motioned to approve Coalition Policy through Brown and Brown, Joni seconded it. Unanimously approved.
 - c. National School Lunch Program (NSLP) Application status - Karen has taken over this program with Priscilla meeting with her.
6. Board Audit Committee Report (F.A.C.E.)
 - a. Financials – June 2020 financials provided in board packet; Received our first FTE distribution based on projected enrollment of 508, instead of the actual amount in FOCUS due to COVID. Ben motioned to approve the financials, Joni seconded it. Unanimously approved.
 - b. Achievements – nothing to report
 - c. Compliance – Temporary Certificate of Occupancy provided in board packet
 - d. Environment – nothing to report

7. Development Committee Report
 - a. Brick fundraiser performance – final results provided in board packet - Total amount raised \$6331.81 profit.
8. New Business
 - a. Opening Plan for Fall 2020 – provided in board packet - Recommendation is to use face shields versus masks for students. Moving forward with using face shields. Jennings moved to approve the plan, Priscilla seconded it. Unanimously approved.
 - b. NSLP Child Nutrition Programs Agreement – provided in board packet - Motion to approve by Priscilla, Jenning seconded it. Unanimously approved.
 - c. NSLP Public Release – provided in board packet - Policy for free and reduced meals. Document is not to be released until we have completed paperwork. Deadline is August 7 and must go out August 10. Priscilla motioned to approve, Jennings seconded it. Unanimously approved.
 - d. NSLP USDA Code of Conduct – provided in board packet -Jennings moved to approve, Priscilla seconded it. Unanimously approved.
 - e. Landscaping quotes – provided in board packet- next agenda - awaiting 3rd quote.
 - f. Employee Handbook revised – provided in board packet - Ben motioned to approve, Priscilla seconded it. Unanimously approved.
9. Upcoming events
 - a. July 30, 2020 – Ribbon Cutting Ceremony 4:30 – 6:00 pm
 - b. August 5, 2020 – board meeting
 - c. August 24, 2020 – board meeting
 - d. August 19, 2020 – first day of school
10. Jennings moved to adjourn meeting at 7:25, Ben seconded it. Unanimously approved

[\e-signed](#) by Joni C. Scott-Weideman\\

Submitted by Joni C. Scott-Weideman, TCS Board Secretary