

Tallahassee Classical School

Board Meeting Agenda

October 1, 2020 at 6:00 pm

Virtual meeting held via Zoom

<https://us04web.zoom.us/j/9181879233?pwd=c1FLQTNyN2hqYUplKzdoc3FGYTcwdz09>

Board Members Present: Jana Saylor, Priscilla West, Jennings DePriest, Joni Scott-Weideman

Staff Present: Karen

Others Present:

Meeting called to order at 6:08pm.

1. Approval of the Previous Meeting's Minutes – provided in board packet - Jennings motioned to approve both set of minutes, Priscilla seconded it.
2. Public Comment
 - *Public comment is limited to three minutes per person. A group of persons speaking collectively on a subject is limited to 15 minutes. For an extended presentation, please contact the Board Secretary at least seven days prior to a meeting.*
3. Review pertinent authorizer correspondence since previous meeting – provided in board packet - Lisa Urban came to the school yesterday and had a meeting to discuss FTE error to receive funding. It was really wonderful to have the help to answer the questions. Karen felt it was wonderful to meet her and build a better relationship.
4. Business Manager's Report
 - a. Free and Reduced Lunch percentage: 31% - 100 individuals were directly processed for the program. The next step is to do the validations. We have not seen a large influx for the SSO program. The program starts on Monday - free bagged breakfast as they come into the door. They can eat outside on the playground. We anticipate this will likely increase participation in the SSO program.
 - b. Employee Handbook acknowledgments - Missing 2-3 from recent hires.
 - c. Hiring report – Jana Saylor - Bookkeeper will be starting on October 19, 2020.
 - d. Enrollment report – Rob Diman - 407 Students - New applications with some new students starting on Monday approximately 20 but that doesn't count until Monday.
5. Board Audit Committee Report (F.A.C.E.)
 - a. Financials – completed August 2020 financials included in board packet - left out by accident; will input next minutes
 - b. Achievements – nothing to report
 - c. Compliance – nothing to report
 - d. Environment – nothing to report
6. New Business
 - a. School Leadership - We have talked with BSCI, who may be able to send someone to fill the Principal's role while Principal Campbell is out on sick leave. Kelly Gunter from Pineapple Cove will also be coming to assist us operationally (as a consultant) because she is very experienced in opening classical schools.
 - i. Suggested Teacher/Employee Feedback Survey
 - b. Teacher Salary Increase Allocation Plan – provided in board packet - still in works and will be voted upon at next meeting
 - c. Draft Letter from Board to Teachers – provided in board packet - Include the mention of sending out a survey for assessment; Priscilla seconded it. Unanimously approved.

- d. Use of Facility Agreement – provided in board packet - Priscilla made a motion to approve as written, Jennings seconded it. Unanimously approved
 - e. 6th Amendment to Purchase Agreement – provided in board packet -Jennings moved to approve the amendment, Joni seconded it. Unanimously approved.
 - f. Medicaid Reimbursement assistance – CompuGroup Medical email, flyer, contract, Terms and Conditions, and Business Associate Agreement provided in board packet - Priscilla suggested getting a letter of reference.
7. Upcoming events
 - a. October 7, 2020 – board meeting
 - b. October 13 & 14 – tentative virtual Back to School nights
 - c. October 19, 2020 – board meeting
 8. Joni called the meeting to adjourn, Jennings seconded it. Unanimously called to adjourn.

[\e-signed](#) by Joni C. Scott-Weideman\\

Submitted by Joni C. Scott-Weideman, TCS Board Secretary