

**Tallahassee Classical School**  
Board Meeting Agenda  
April 30, 2020 at 6:00 pm  
Virtual meeting held via Zoom

<https://us04web.zoom.us/j/9181879233?pwd=c1FLQTNyN2hqYUplKzdoc3FGYTcwdz09>

*Per executive authority issued 3-17-2020 by the Florida Department of Education*

Attendees: Jana Sayler, Ben Graybar, Jennings DePriest, Priscilla Beckley West, Joni Scott-Weideman

Other attendees: Adrienne Campbell, Principal and Rob Diman, Registrar

Meeting started at 6:06pm

1. Approval of the Previous Meeting's Minutes – provided in board packet - Jennings moved to approve minutes, Ben seconded it, unanimously approved.
2. Public Comment
  - *Public comment is limited to three minutes per person. A group of persons speaking collectively on a subject is limited to 15 minutes. For an extended presentation, please contact the Board Secretary at least seven days prior to a meeting.*
3. Review pertinent authorizer correspondence since previous meeting – we have been in touch with LCS regarding funding for professional development and will submit our Professional Learning Plan to them by the end of May.
4. Review pertinent BCSI correspondence since previous meeting – Discussion in regard to wording on the sign stating our affiliation with BCSI
5. Business Manager's Report
  - a. Construction is progressing on schedule.
  - b. Southwood developments – Jennings. The next CDD meeting will be in June - at that point will have the discussion regarding maintenance of Artemis Way.
  - c. Out of our construction loan – five power poles and some trees have to move due to placement of the trail along Tram Road and its effect on placement of turn lanes. These changes will cost ~\$50K. We have offered \$20K to Summit to include the poles, century link equipment being moved, and conduit under Artemis Way in addition to other issues arising from this change in construction.
  - d. Using construction loan funds, we will purchase a FOB entry system to get in and out of the building, blinds for the windows, built-in bookcase for lobby, canopy covering to go over the car pick up area and volleyball sleeves and paint volleyball lines on the basketball court.
  - e. With remaining CSP Grant funds – we will be able to purchase Walkie Talkies, Bullhorns, History readers, furniture for the lobby, an audio visual system for performances, a piano for the music room, and synchronized clocks for the classrooms that will work with our bell system. Based on where we are in the process, the DOE does not think a grant amendment will be necessary.
  - f. COVID-19 - As an organization we did apply for a federal forgivable loan and for a technology grant for distance learning. We are waiting to hear back on both of those.

6. Principal's Report
  - a. Hiring – Adrienne, Rob, and Julie have attended multiple virtual job fairs. At this point, if everyone accepts, our middle school will be completely hired. We have four more to hire for elementary school but have interviews next week to fill those positions and could possibly have fully hired elementary school by the second week of May.
  - b. Enrollment – LCS would not provide enrollment training or focus training until they had received our master schedule. We provided them with what they required and they said it was not what they needed. Finally, we submitted it in list form according to what they requested. They have now approved it, and now we can get the training so we can get our students properly enrolled in FOCUS.
7. Board Audit Committee Report (F.A.C.E.)
  - a. Financials – March 2020 financials provided in board packet - Ben motioned to accept financials as presented, Jennings seconded it. Unanimously approved.
  - b. Achievements – nothing to report
  - c. Compliance – nothing to report
  - d. Environment – nothing to report
8. Other Board Committee Reports
  - a. Development Committee
    - i. Brick sales – Brick Markers pricing included in board packet; Jana asked board members to please promote this with friends and family. More sales expected when we do uniform fitting June 17-18. Additional promotion from our Facebook page and in newsletters.
9. New Business
  - a. Electronic meetings during COVID-19 outbreak resolution – provided in board packet: Priscilla moved to adopt, Ben seconded it; unanimously approved.
  - b. Tomahawk Transportation contract – provided in board packet - Jennings motioned for Priscilla to take the lead in negotiating and table the contract until we have it fully negotiated. Ben seconded it. Unanimously approved.
  - c. Visa Business Card Authority Form – provided in board packet - Ben moved to have Adrienne and Joni sign the document; Joni seconded it; unanimously approved.
  - d. Lewis Digital copier lease – provided in board packet. Centralized printing/copying in teachers' lounges, will have to enter a code to print which will reduce costs. Jennings motioned to approve lease, Priscilla seconded it. Unanimously approved.
  - e. Wellness Policy – provided in board packet – Motion to approve policy with changes as noted: make PE teacher responsible for forming Wellness Policy Committee, underline the Recordkeeping heading, by Priscilla with a second from Ben. Unanimously approved.
10. Executive Session: security information
11. Upcoming scheduled board meetings
  - a. May 6, 2020 – board meeting
  - b. May 18, 2020 – board meeting
  - c. June 3, 2020 – board meeting
  - d. June 15, 2020 – board meeting

Ben made a motion to adjourn, Jennings Seconded it. Unanimously approved.  
Meeting adjourned at 8:16pm

\\e-signed Joni C. Scott-Weideman\\  
Submitted by Joni C. Scott-Weideman, TCS Board Secretary